

**June 26, 2017**

A regular meeting of the Manistique City Council was held on Monday, June 26, 2017, at 7:00 p.m. Present were Councilmembers Shiner, Hollister, Walker, Hill, and Jeffcott. Also present were City Manager Aldrich and City Attorney Plackowski.

A. Minutes.

1. June 12, 2017

**Moved by Councilmember Hollister, seconded by Councilmember Hill**

**APPROVE the minutes of the June 12, 2017 meeting as presented.**

**Yes – Councilmembers Hollister, Hill, Walker, Jeffcott**

**No – None**

**Absent – Councilmember Shiner**

1. June 12, 2017 Executive Session

**Moved by Councilmember Hill, seconded by Councilmember Walker**

**APPROVE the minutes of the June 12, 2017 Executive Session as presented.**

**Yes – Councilmembers Hill, Walker, Hollister, Jeffcott**

**No – None**

**Absent – Councilmember Shiner**

B. New Business.

1. Citizen Comments Regarding Agenda Items Only.

There were no citizen comments.

2. Prevention Walk Presentation.

Manager Aldrich memo. Stacy King, from the Sault Tribe of Chippewa Indians, has requested to come before Council to present information about their prevention walk.

We appreciate all the Sault Tribe has done for our community and would like to help with their efforts any way we are able.

Councilmember Shiner arrived at 7:02 p.m.

Stacy King discussed the prevention walk they are holding noting:

- This is a joint effort with various other groups.
- The walk is to raise awareness to prevent violence, assault, and suicide.
- The event takes place on the Boardwalk.
- It will take place on August 11<sup>th</sup>.

Discussion.

3. Update From City Assessor.

Manager Aldrich memo. Susan Bovan, the City Assessor, has requested to be added to the agenda to update Council on the taxable value of the City of Manistique. Please find attached the Assessor's Report showing the change in the tax roll from 2016 to 2017.

Susan Bovan discussed the Assessing operations noting:

- She has begun reappraising residential properties last year completing 297 parcels.
- She plans to do 350 more this year.
- Sales that have been lower have brought down the assessed value of parcels which in turn can lower the taxable value of parcels.
- There has been a reduction in personal property that has also lowered taxable values.
- Tax abatements only affect new buildings. They do not affect the land the building sits on.

Discussion.

4. Manistique Township Fire Protection Contract.

Public Safety Director Golat memo. The fire protection contract between the City of Manistique and Manistique Township will expire June 30, 2017. I have met with City Manager Sheila Aldrich and Manistique Township Supervisor Allen Hutchinson regarding the terms of a new contract from July 1, 2017 to June 30, 2021. The terms of the new contract have been reviewed and approved by the above supervisors and also meets the approval of the Manistique Township Board.

The new contract lasts for four (4) years and has the same provisions as previous contracts with the exception of raises in costs to the Township for fire protection each year of the contract. The new contract will provide the City with a 5% increase the first year with a 4% increase in each successive year.

Therefore, I recommend that Mayor Jeffcott be authorized to sign the Fire Protection Contract between the City of Manistique and Manistique Township and a copy of same is attached for your review.

**Moved by Councilmember Hill, seconded by Councilmember Shiner**

**APPROVE the fire protection contract that ends June 30, 2021 between the City of Manistique and Manistique Township as presented.**

**Yes – Councilmembers Hill, Shiner, Walker, Jeffcott**

**No – None**

**Abstain – Councilmember Hollister**

5. Fiscal Year 2017 Budget Amendments.

Manager Aldrich memo. We are a few days from ending our fiscal year 2017. Attached you will find our final amendments starting with the General Fund:

General Fund 101

- All revenues have been amended to reflect their projected balance at year end
- Property Tax, 000-402.000, is completed as we closed with the County Treasurer
- Sales Constitutional, 000-643.000, and Statutory, 000-644.000, come in on a two-month lag
- We are anticipating a transfer from fund balance similar to our last report

Expenses

- Most departments have not changed much from our last review
- Community Promotions, Dept. 151, has the billboards outstanding as we wait for the billing
- Public Safety, Dept. 301, had to be amended to reflect the added expense of an officer off for surgery and the payout for a retirement
- DPW, Dept. 441, also had to be amended to reflect a payout for a retiree
- Retiree Health Insurance, 101/851-721.002, had to be amended to reflect the retirees added to the system

**Moved by Councilmember Hollister, seconded by Councilmember Walker**

**APPROVE the Fiscal Year 2017 budget amendments for the General Fund as presented.**

**Yes – Councilmembers Hollister, Walker, Shiner, Hill, Jeffcott**

**No – None**

Major and Local Streets 202 & 203

- Gas and Weight Tax come in on a two-month lag
- Trunkline, Dept 201, was amended to account for the maintenance work done for MDOT on US2
- Maintenance, Dept 463, needed to be amended for added street work in both funds
- Major Streets is scheduled to transfer to Local Streets as is done yearly

**Moved by Councilmember Hill, seconded by Councilmember Hollister**

**APPROVE the Fiscal Year 2017 budget amendments for the Major Streets Fund as presented.**

**Yes – Councilmembers Hill, Hollister, Shiner, Walker, Jeffcott**

**No – None**

Discussion.

**Moved by Councilmember Walker, seconded by Councilmember Hollister**

**APPROVE the Fiscal Year 2017 budget amendments for the Local Street Fund as presented.**

**Yes – Councilmembers Walker, Hollister, Shiner, Hill, Jeffcott**  
**No – None**

Discussion.

Marina 350

- Marina is now tracked as a stand-alone enterprise fund
- The General Fund makes the Marina Fund whole at year end.

**Moved by Councilmember Hollister, seconded by Councilmember Walker**

**APPROVE the Fiscal Year 2017 budget amendments for the Marina Fund as presented.**

**Yes – Councilmembers Hollister, Walker, Shiner, Hill, Jeffcott**  
**No – None**

Discussion

Westside Boat Launch Waterways Grant 408

- This fund is used to track the construction and kayak launch being built at the Westside Boat Launch

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**APPROVE the Fiscal Year 2017 budget amendments for the Westside Boat Launch Waterways Grant Fund as presented.**

**Yes – Councilmembers Walker, Shiner, Hollister, Hill, Jeffcott**  
**No – None**

Marina Construction Project 411

- This fund is used to track the grant for the ongoing construction engineering and planning for the last phase of the marina project

**Moved by Councilmember Hollister, seconded by Councilmember Shiner**

**APPROVE the Fiscal Year 2017 budget amendments for the Marina Construction Project Fund as presented.**

**Yes – Councilmembers Hollister, Shiner, Hill, Walker, Jeffcott**  
**No – None**

Blight and Beautification 413

- Blight and Beautification was funded with donations to recognize residents and businesses who greatly contributed to our community with projects and beautification at their homes and businesses

**Moved by Councilmember Hill, seconded by Councilmember Walker**

**APPROVE the Fiscal Year 2017 budget amendments for the Blight and Beautification Fund as presented.**

**Yes – Councilmembers Hill, Walker, Shiner, Hollister, Jeffcott**  
**No – None**

Manistique Lakeshore Campground 415

- This is the new enterprise fund that will account for the campground operations

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**APPROVE the Fiscal Year 2017 budget amendments for the Manistique Lakeshore Campground Fund as presented.**

**Yes – Councilmembers Walker, Shiner, Hill, Hollister, Jeffcott**  
**No – None**

Cedar Street Slam 416

- This fund was used to account for the Cedar Street Slam event with the Merchants

**Moved by Councilmember Hill, seconded by Councilmember Walker**

**APPROVE the Fiscal Year 2017 budget amendments for the Cedar Street Slam Fund as presented.**

Discussion.

**Yes – Councilmembers Hill, Walker, Shiner, Hollister, Jeffcott  
No – None**

Landfill 417

- Landfill is used to track the tax revenue and expenses of the landfill on M-94

**Moved by Councilmember Hollister, seconded by Councilmember Walker**

**APPROVE the Fiscal Year 2017 budget amendments for the Landfill Fund as presented.**

**Yes – Councilmembers Hollister, Walker, Shiner, Hill, Jeffcott  
No – None**

Triangle Park 418

- This fund was used to track a grant received to renovate Triangle Park

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**APPROVE the Fiscal Year 2017 budget amendments for the Triangle Park Fund as presented.**

**Yes – Councilmembers Walker, Shiner, Hill, Hollister, Jeffcott  
No – None**

Folkfest 419

- Folkfest is a new fund used for tracking this event

Discussion.

**Moved by Councilmember Hollister, seconded by Councilmember Walker**

**APPROVE the Fiscal Year 2017 budget amendments for the Folkfest Fund as presented.**

**Yes – Councilmembers Hollister, Walker, Shiner, Hill, Jeffcott  
No – None**

Discussion.

Ballfield Grant 420

- This fund is being used to track the grant received for the Water Tower field renovation

**Moved by Councilmember Walker, seconded by Councilmember Hollister**

**APPROVE the Fiscal Year 2017 budget amendments for the Ballfield Grant Fund as presented.**

**Yes – Councilmembers Walker, Hollister, Shiner, Hill, Jeffcott  
No – None**

DDA 494

- DDA revenues are reflecting the projected transfer from the Campground Fund to cover the campground payment
- DDA expenses are pretty much on par with our last review

**Moved by Councilmember Hill, seconded by Councilmember Shiner**

**APPROVE the Fiscal Year 2017 budget amendments for the Downtown Development Authority Fund as presented.**

**Yes – Councilmembers Hill, Shiner, Hollister, Walker, Jeffcott  
No – None**

Discussion.

Ambulance Fund 505

- Ambulance Sales, 000-634.000, are depicting a rise in runs
- Salaries, 000-701.000 and 000-701.027, rise accordingly
- Uncollectibles, 000-817.000, also rise accordingly
- As does Fuel, 000-861.000

Discussion.

**Moved by Councilmember Hollister, seconded by Councilmember Walker**

**APPROVE the Fiscal Year 2017 budget amendments for the Ambulance Fund as presented.**

**Yes – Councilmembers Hollister, Walker, Shiner, Hill, Jeffcott**

**No – None**

Recreation Fund 508

- Rec is on par with the last review
- Rec is also made whole by the General Fund at year end

**Moved by Councilmember Walker, seconded by Councilmember Hollister**

**APPROVE the Fiscal Year 2017 budget amendments for the Recreation Fund as presented.**

**Yes – Councilmembers Walker, Hollister, Shiner, Hill, Jeffcott**

**No – None**

Sewer 590 and Water 591

- Corey and I will cover at the meeting
- They are both on par with our last review

Discussion.

**Moved by Councilmember Hollister, seconded by Councilmember Walker**

**APPROVE the Fiscal Year 2017 budget amendments for the Sewer Fund as presented.**

**Yes – Councilmembers Hollister, Walker, Shiner, Hill, Jeffcott**

**No – None**

Discussion.

**Moved by Councilmember Hollister, seconded by Councilmember Walker**

**APPROVE the Fiscal Year 2017 budget amendments for the Water Fund as presented.**

**Yes – Councilmembers Hollister, Walker, Shiner, Hill, Jeffcott**

**No – None**

Discussion.

SAW Grant 597

- Sewer Asset Management fund is being used to track grant funds used to inspect and GIS our whole system

Discussion.

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**APPROVE the Fiscal Year 2017 budget amendments for the SAW Grant Fund as presented.**

**Yes – Councilmembers Walker, Shiner, Hollister, Hill, Jeffcott**

**No – None**

RD 2016 Water Construction Fund 601 and RD 2016 Sewer Construction Fund 602

- These funds are being used to track the grant funding used on the M-94 project

**Moved by Councilmember Hollister, seconded by Councilmember Walker**

**APPROVE the Fiscal Year 2017 budget amendments for the RD 2016 Water Construction Fund as presented.**

**Yes – Councilmembers Hollister, Walker, Shiner, Hill, Jeffcott  
No – None**

**Moved by Councilmember Hollister, seconded by Councilmember Walker**

**APPROVE the Fiscal Year 2017 budget amendments for the RD 2016 Sewer Construction Fund as presented.**

**Yes – Councilmembers Hollister, Walker, Shiner, Hill, Jeffcott  
No – None**

Manistique Lakeshore Campground Construction 603

- This is the fund used to track the campground and pavilion construction

**Moved by Councilmember Hill, seconded by Councilmember Walker**

**APPROVE the Fiscal Year 2017 budget amendments for the Manistique Lakeshore Campground Construction Fund as presented.**

**Yes – Councilmembers Hill, Walker, Hollister, Shiner, Jeffcott  
No – None**

Discussion.

6. Citizen Comments.

There were no citizen comments.

C. Reports and Communications

Manager Aldrich:

- The Pure Michigan TODS signs are up on the highway and look very nice.
- There have been many questions about the foam in the river. We contacted DEQ for an explanation.
  - Corey Barr discussed the response from DEQ regarding the foam. He noted that it is caused by a higher organic content in the water. Tannin is released from the trees, branches, etc. This causes the brown color in the water and foam. The cause of the higher organic content is the elevated water levels.

Discussion.

- I hope everyone enjoys the 4<sup>th</sup> of July celebration this weekend.
- The Campground Grand Opening is Wednesday June 28<sup>th</sup> at 3:00 p.m.

Discussion.

Councilmember Walker:

- We were able to meet the first campers that came in on Sunday. It was very nice to meet them.
- Folfkest and the Wind Symphony Orchestra are happening very soon. There is no boat coming for the Wind Symphony Orchestra but they are doing a free concert on Sunday July 9<sup>th</sup> at 6:00 p.m.

Discussion.

The regular meeting of the Manistique City Council adjourned at 8:30 p.m.

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Janet Jeffcott, Mayor

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Jeffrey L. King, City Clerk