

**June 25, 2018**

A regular meeting of the Manistique City Council was held on Monday, June 25, 2018, at 7:00 p.m. Present were Councilmembers Walker, Shiner, Hollister, Perilloux and Rohde. Also present were City Manager Aldrich and City Attorney Plackowski.

A. Minutes.

June 11, 2018

**Moved by Councilmember Rohde, seconded by Councilmember Shiner**

**APPROVE the minutes of the June 11, 2018 regular meeting as presented.**

Discussion.

**Yes – Councilmembers Rohde, Shiner, Hollister, Walker, Perilloux  
No – None**

B. New Business.

1. Citizen Comments Regarding Agenda Items Only.

There were no citizen comments.

2. Executive Session.

Mayor Perilloux asked for a motion to move into executive session.

**7:02 PM**

**Moved by Councilmember Hollister, seconded by Councilmember Walker**

**Approve to move into executive session.**

**Yes- Councilmembers Hollister, Walker, Rohde, Shiner, Perilloux  
No- None**

**7:23PM**

**Moved by Councilmember Hollister, seconded by Councilmember Rohde**

**Approve to return back into regular session.**

**Yes- Councilmembers Hollister, Rohde, Walker, Shiner, Perilloux  
No- None**

**Moved by Councilmember Hollister, seconded by Councilmember Shiner**

**Approve to retain the services of attorney Laura Hallahan for the tax issue.**

**Yes- Councilmembers Hollister, Shiner, Rohde, Walker, Perilloux  
No- None**

3. Poverty Exemption Resolution.

Manager Aldrich Memo. Each year the City Council is required to reassess and pass a property exemption resolution with updated guidelines. Please find attached the guidelines prepared for us by our Assessor, Susan Bovan. Susan has also prepared a resolution for the Clerk to use.

Taxpayers could assess if they are eligible for the exemption and submit it to the City for review.

**Moved by Councilmember Rohde, seconded by Councilmember Walker**

**Approve the Resolution to adopt poverty exemption income guidelines and asset test as presented.**

Discussion.

**Yes- Councilmembers Rohde, Walker, Hollister, Shiner, Perilloux  
No- None**

4. Designation on Parcel 051-700-377-00

Manager Aldrich Memo. We have been working with a local bank on a designation for the parcel owned by Reeds Automotive Garage. We have public noticed their parcel as eligible for tax abatement applications. The designations we will be asking Council to place on the property include:

- Obsolete Property redevelopment, Commercial Redevelopment District, and Commercial Rehabilitation District

These designations would allow the owner to apply for tax abatements. Those requests would come to Council for approval and go on to the State Treasury for final approval.

**Moved by Councilmember Shiner, seconded by Councilmember Walker**

**Approve to place an Obsolete Property Redevelopment designation on parcel number 051-700-377.00 as presented.**

Discussion.

**Yes- Councilmembers Shiner, Walker, Hollister, Rohde, Perilloux  
No- None**

**Moved by Councilmember Rohde, seconded by Councilmember Walker**

**Approve to place a Commercial Redevelopment District designation on parcel number 051-700-377.00 as presented.**

Discussion.

**Yes- Councilmembers Rohde, Walker, Hollister, Shiner, Perilloux  
No- None**

**Moved by Councilmember Hollister, seconded by Councilmember Rohde**

**Approve to place a Commercial Rehabilitation District designation on parcel number 051-700-377.00 as presented.**

Discussion.

**Yes- Councilmembers Hollister, Rohde, Walker, Shiner, Perilloux  
No- None**

5. Resolution on 2013 Sale of Property.

Manager Aldrich Memo. In 2013 the City sold property to Olsen and Olsen in the Industrial Park. The sale was not recorded by Olsen and Olsen at the courthouse. We are now going to need to tie up this transaction with another resolution reaffirming the sale. Our City Attorney will make certain that the sale gets recorded. Please find the resolution attached.

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**Approve the Resolution to sell property in the City of Manistique Industrial Park to Olsen and Olsen, Inc., a Michigan Corporation, Resolution 62518 as presented.**

Discussion.

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**Amend previous motion and add to allow the City Manager to sign the deed that is in the said resolution.**

**Yes- Councilmembers Walker, Shiner, Hollister, Rohde, Perilloux  
No- None**

6. Budget Amendments.

Manager Aldrich Memo. We end our fiscal year on June 30, 2018. We are required to amend our budget prior to the year end. You will find our budgets for each fund attached. We will cover them in order beginning with the General Fund 101 first:

**General Fund 101**

**Revenues**

- Public Safety Grant, 000-550.003, was amended to recognize the grant received.
- Equipment Rent, 000-668.000, was amended for the added plowing on the State Trunk lines.
- Fringe Reimbursement, 000-676.002, also was amended to reflect the added work done by DPW.

**Expenses**

- Community Promotions Department was amended to reflect partnering with billboards with John Madigan of Pictured Rocks.
- Some departments increased slightly and some went down.
- Public Safety Department 301 was amended to reflect the purchase of the new vehicle and the added cost in wages and fringes.
- DPW was amended mostly to depict the increase in MERS in the Fringes, 441-714.000.
- We will transfer to the Marina Fund 350 and the Rec Fund 508 at year end to make them whole.
- Retiree's Insurance also required an amendment.
- All in all, the department heads and staff did an exceptional job of keeping expenses in line.

**Moved by Councilmember Hollister, seconded by Councilmember Shiner**

**APPROVE the fiscal year 17-18 budget amendments for the General Fund as presented.**

Discussion.

**Yes – Councilmembers Hollister, Shiner, Rohde, Walker, Perilloux  
No – None**

**Major Streets 202**

**Revenues and Expenses**

- We are seeing a slight increase in Gas and Weight Tax.
- Trunkline from the State, Dept. 201, was amended to be as close to actual as possible.
- Major Maintenance, Dept. 463, was amended to reflect the added work.
- Major Sweeping was also amended to reflect added work.
- Major Winter Maintenance, Dept 478, reflects the added plowing.

**Moved by Councilmember Hollister, seconded by Councilmember Rohde**

**APPROVE the fiscal year 17-18 budget amendments for the Major Streets Fund as presented.**

Discussion.

**Yes – Councilmembers Hollister, Rohde, Walker, Shiner, Perilloux  
No – None**

**Local Streets 203**

**Revenues and Expenses**

- Local Streets also saw an increase in disbursements from the State.
- Local Maintenance, Dept. 463, was amended to reflect added work on the streets.
- Local Sweeping was also increased.
- Traffic Services in both Major and Local reflect the new street signs.

- Local Winter Maintenance was increased to show the added plowing.
- Both Major and Local are busy funds with a lot of activity going through them yearly.
- We are pleased to be able to keep their fund balances very stable.

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**APPROVE the fiscal year 17-18 budget amendments for the Local Streets Fund as presented.**

Discussion.

**Yes – Councilmembers Walker, Shiner, Hollister, Rohde, Perilloux  
No – None**

***Marina 350***

- We will transfer at year end to make the Marina Fund whole.
- It is like the Rec Fund in that it is hard to make a profit at the marina.
- Next season we should be able to eliminate Contractual Services with the floating docks.

**Moved by Councilmember Shiner, seconded by Councilmember Rohde**

**APPROVE the fiscal year 17-18 budget amendments for the Marina Fund as presented.**

Discussion.

**Yes – Councilmembers Shiner, Rohde, Walker, Hollister, Perilloux  
No – None**

***Westside Boat Launch Waterways 408***

- This fund was set up to show the grant activity at the Westside Boat Launch.
- It was amended to actual and should be finalized this year.

**Moved by Councilmember Hollister, seconded by Councilmember Shiner**

**Approve the fiscal year 17-18 budget amendments for the Westside Boat Launch Waterways Fund as presented.**

Discussion.

**Yes- Councilmembers Hollister, Shiner, Rohde, Walker, Perilloux  
No- None**

***Farmers Market Grant - 409***

- This fund was set up to record the grant revenue received from Farmer’s Market activity.

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**Approve the fiscal year 17-18 budget amendments for the Farmers Market Grant Fund as presented.**

Discussion.

**Yes- Councilmembers Walker, Shiner, Hollister, Rohde, Perilloux  
No- None**

***Marina Construction Project- 411***

- Marina Construction was also set up to record the grant activity for the marina.
- It will have activity in it for at last the next two years.

**Moved by Councilmember Perilloux, seconded by Councilmember Walker**

**Approve the fiscal year 17-18 budget amendments for the Marina Construction Project Fund as presented.**

Discussion.

**Yes- Councilmembers Perilloux, Walker, Hollister, Rohde, Shiner**

**No- None**

***Blight and Beautification - 413***

- This fund is just as it sounds.
- It was originally set up to record the Mayor's donation and awards.
- We are also using it for the banners.

**Moved by Councilmember Rohde, seconded by Councilmember Hollister**

**Approve the fiscal year 17-18 budget amendments for the Blight and Beautification Fund as presented.**

Discussion.

**Yes- Councilmembers Rohde, Hollister, Walker, Shiner, Perilloux**

**No- None**

***Manistique Lakeshore Campground 415***

- The campground has really been a positive thing for the community.
- We are very satisfied with site Reservations.
- Expenses are right on target with our initial performa.
- It also remains financially stable.
- We look forward to see what a full year of activities produces.

**Moved by Councilmember Shiner, seconded by Councilmember Walker**

**APPROVE the fiscal year 17-18 budget amendments for the Manistique Lakeshore Campground Fund as presented.**

Discussion.

**Yes – Councilmembers Shiner, Walker, Hollister, Rohde, Perilloux**

**No – None**

***Landfill 417***

- Landfill revenues and expenses remain pretty typical.
- As can be seen, reduced taxes require us to pull from their fund balance yearly.

**Moved by Councilmember Shiner, seconded by Councilmember Rohde**

**APPROVE the fiscal year 17-18 budget amendments for the Landfill Fund as presented.**

Discussion.

**Yes – Councilmembers Shiner, Rohde, Walker, Hollister, Perilloux**

**No – None**

***Folkfest - 419***

- This fund accounts for the revenues and expenses for Folkfest.
- The community has been very generous in supporting Folkfest.
- It is my understanding that we are full and turning vendors away.
- The Folkfest Committee has also done an excellent job in managing their resources.

**Moved by Councilmember Hollister, seconded by Councilmember Perilloux**

**APPROVE the fiscal year 17-18 budget amendments for the Folkfest Fund as presented.**

Discussion.

**Yes – Councilmembers Hollister, Perilloux, Rohde, Walker, Shiner**

**No – None**

**Ballfield Grant - 420**

- This fund was set up to account for the grant received to rebuild the field by the water tower.
- We are currently waiting for the reimbursement from the State DNR.

**Moved by Councilmember Hollister, seconded by Councilmember Rohde**

**APPROVE the fiscal year 17-18 budget amendments for the Ballfield Grant Fund as presented.**

Discussion.

**Yes – Councilmembers Hollister, Rohde, Walker, Shiner, Perilloux**  
**No – None**

**DDA- Downtown Development Authority 494**

- Revenues and Expenses are pretty typical.
- Please note the transfer from Campground Fund to cover the payment made by the DDA.

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**APPROVE the fiscal year 17-18 budget amendments for the Downtown Development Authority Fund as presented.**

Discussion.

**Yes – Councilmembers Walker, Shiner, Hollister, Rohde, Perilloux**  
**No – None**

**Ambulance 505**

- Billings, 000-634.000, are running close to last years.
- Expenses are pretty much as expected.
- Uncollectibles include amounts above what is allowed by insurance or above what Medicare and Medicaid will pay. So, the amount is not a true uncollectible, as we accept what insurance companies and Medicare and Medicaid pays as “payment in full”. Most ambulance services do the same.

**Moved by Councilmember Rohde seconded by Councilmember Perilloux**

**APPROVE the fiscal year 17-18 budget amendments for the Ambulance Fund as presented.**

Discussion.

**Yes – Councilmembers Rohde, Perilloux, Hollister, Walker, Shiner**  
**No – None**

**Recreation Fund 508**

- Please note that the General Fund makes Rec whole at year end.
- Repairs and Maintenance, 000-936.005, includes the replacement of the commercial refrigerator and freezer that were damaged and covered by insurance.

**Moved by Councilmember Hollister, seconded by Councilmember Rohde**

**APPROVE the fiscal year 17-18 budget amendments for the Recreation Fund as presented.**

Discussion.

**Yes – Councilmembers Hollister, Rohde, Walker, Shiner, Perilloux**  
**No – None**

**Sewer 590**

- Revenues were amended to include leachate collection from both U.P. Paper and GAD (Great American Disposal) in Munising.
- The expenses were pretty much on par.
- Fringes had to be increased as the MERS increased.

- Repairs to the Plant, 550-936.001, also had to be increased as it ran over the estimated amount.

**Moved by Councilmember Walker, seconded by Councilmember Perilloux**

**APPROVE the fiscal year 17-18 budget amendments for the Sewer Fund as presented.**

Discussion.

**Yes – Councilmembers Walker, Perilloux, Hollister, Rohde, Shiner  
No – None**

***Water 591***

- ❖ Water was pretty much on track.
- ❖ Chemicals had to be amended.
- ❖ Our town Sewer Service had to be amended.

**Moved by Councilmember Perilloux, seconded by Councilmember Shiner**

**APPROVE the fiscal year 17-18 budget amendments for the Water Fund as presented.**

Discussion.

**Yes – Councilmembers Perilloux, Shiner, Walker, Hollister, Rohde  
No – None**

***Saw (Sewer Asset Management) Grant - 597***

- ❖ This fund was set up to record the grant received to GIS all sewer assets.

**Moved by Councilmember Shiner, seconded by Councilmember Perilloux**

**APPROVE the fiscal year 17-18 budget amendments for the SAW Grant Fund as presented.**

Discussion.

**Yes – Councilmembers Shiner, Perilloux, Walker, Hollister, Rohde  
No – None**

***2016 RD Water Construction - 601***

- ❖ This fund was set up to track the grant received to GIS all sewer assets.

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**APPROVE the fiscal year 17-18 budget amendments for the 2016 RD Water Construction Fund as presented.**

Discussion.

**Yes – Councilmembers Walker, Shiner, Hollister, Rohde, Perilloux  
No – None**

***Campground Construction - 603***

- ❖ This fund was set up to show the construction activity for the campground.

**Moved by Councilmember Shiner, seconded by Councilmember Walker**

**APPROVE the fiscal year 17-18 budget amendments for the Campground Construction Fund as presented.**

Discussion.

**Yes – Councilmembers Shiner, Walker, Hollister, Rohde, Perilloux  
No – None**

Manager Aldrich Memo. We will finish our fiscal year this week. My thanks to our board, department heads, and employees for the excellent job performed through another year.

7. Citizen Comments

Mr. Dale Dufour – Inquired about ordering more welcome banners, and also inquired about road work on Chippewa Avenue.

C. Reports and Communications

Manager Aldrich:

- ❖ Congratulations to the Historical Society for the Pioneer Days Event.
- ❖ The Forest Service called Sheila and they are researching their options about what to do with the Forest Service building on US-2. Sheila asked council about writing a letter to the Forest Service for the use of the building for the Historical Society.

**Moved by Councilmember Shiner, seconded by Councilmember Rohde**

**APPROVE Sheila to write a letter to the Forest Service expressing an interest in acquiring the building as presented.**

Discussion.

**Yes – Councilmembers Shiner, Rohde, Hollister, Walker, Perilloux**  
**No – None**

Mayor Perilloux:

- ❖ Thank you to Mayor Pro-tem Shiner for stepping in on the meeting for June 11<sup>th</sup>.

Councilperson Walker:

- ❖ Tickets are on sale for the Circus on July 4<sup>th</sup>.

The regular meeting of the Manistique City Council adjourned at 8:45 p.m.

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Michael Perilloux, Mayor

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Janell L. Irie, City Clerk