

**May 13, 2019**

A regular meeting of the Manistique City Council was held on Monday, May 13, 2019, at 7:00 p.m. Present were Councilmembers Perilloux, Walker, Shiner and Rohde. Also present was City Manager Aldrich and City Attorney Plackowski.

A. Minutes.

April 22, 2019

**Moved by Councilmember Rohde, seconded by Councilmember Walker**

**APPROVE the minutes of the April 22, 2019 regular council meeting as presented.**

Discussion.

**Yes – Councilmembers Rohde, Walker, Shiner, Perilloux**

**No – None**

April 29, 2019

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**APPROVE the minutes of the April 29, 2019 special council meeting as presented.**

Discussion.

**Yes – Councilmembers Walker, Shiner, Rohde, Perilloux**

**No – None**

B. New Business.

1. Citizen Comments Regarding Agenda Items Only.

Jennifer Watson, Ash Rd – Discussed concerns with the minutes of April 22, 2019.

2. Council Letters of Interest.

Manager Aldrich Memo. Please find attached the letters of interest received for the open council position.

Council can vote and the new council person can take their place immediately to participate in the meeting.

Mayor Perilloux called for nominations.

**Moved by Councilmember Walker**

**NOMINATE Mia Broullire for vacant council seat.**

**Moved by Councilmember Rohde**

**NOMINATE Joan Ecclesine for vacant council seat.**

After calling for further nominations, Mayor Perilloux called for the vote.

**Nominate Mia Broullire for vacant council seat.**

Discussion.

**Yes- Walker, Shiner, Perilloux**

**No- Rohde**

The City Clerk swore in the newly-appointed Councilmember: Mia Broullire

3. Foreclosed Properties from Schoolcraft Country Treasurer.

Manager Aldrich Memo. Please find attached list of foreclosed properties from the Schoolcraft County Treasurer. Also find the attached letter describing the process we need to follow to either accept or reject the properties.

Our Clerk will need to respond according to Council direction.

**Moved by Councilmember Walker, seconded by Councilmember Rohde**

**APPROVE to decline the foreclosed parcels from the Schoolcraft County as presented.**

Discussion.

**Yes – Councilmembers Walker, Rohde, Broullire, Shiner, Perilloux**

**No – None**

4. Special Events Request from Independence Day Committee.

Manager Aldrich Memo. Please find attached the Special Events Request form from the Independence Day Committee in regards to all of the events held on July 6, 2019.

Paul Walker is listed as the contact person in charge of the events.

**Moved by Councilmember Shiner, seconded by Councilmember Rohde**

**APPROVE the special event request for the Independence Day Committee for the Independence weekend celebration as presented.**

Discussion.

**Yes – Councilmembers Shiner, Rohde, Broullire, Perilloux**

**No – None**

**Abstain - Walker**

5. Special Events Request for All Vets.

Manager Aldrich Memo. Please find the attached request for the Memorial Day Veterans' parade. This request was submitted by Dick Ketcik to cover the event. The parade will be held on May 27, 2019 and will start at Oak Street and end at the school.

**Moved by Councilmember Shiner, seconded by Councilmember Rohde**

**APPROVE the special event request for the All Vets for the Memorial Day parade as presented.**

Discussion.

**Yes – Councilmembers Shiner, Rohde, Broullire, Perilloux**

**No – None**

**Abstain- Walker**

6. Proposed Budgets for FY20.

Manager Aldrich Memo. We will soon be starting our next fiscal year which begins July 1, 2019. Please find attached the proposed budgets for each fund. I would like to thank the Finance Committee in advance for taking the time to go over these budgets. We will be asking Council to approve the proposed budgets by fund.

General Fund 101:

- Property Tax, 000-402.000, remains our largest source of revenue.
- Please remember that Sales constitutional/Statutory, 000-643.000 & 000-644.000, come in on a two-month lag.
- Administration Fees from each fund are 10% of their respective revenues.
- Equipment Rent, 000-668.000, also remains one of our largest sources of revenue.
- The Manager's, Treasurer's, Clerk's Dept. are per contract.
- Public Safety's is also per contract.

- DPW, 441, is close to last year less a truck payment in 441-957.002.
- Transfer to Rec Fund, 751-999.004, is scheduled the same as last year. The transfer this current year will be larger due to the unexpected repairs.
- Parks, 756-999.420, covers the ball fields.
- Transfer to Marina, 757-999.3004, remains the same.
- Retiree Blue Cross Blue Shield, 851-864.000, remains a bigger expense. That benefit has been written out of the contracts for any employees who were hired 2007 and after.

**Moved by Councilmember Perilloux, seconded by Councilmember Shiner**

**APPROVE the proposed General fund budget for FY 2020 with reflecting increases for Council of \$250 and \$500 as presented.**

Discussion.

**Yes – Councilmembers Perilloux, Shiner, Broullire, Rohde, Walker**  
**No – None**

Major Fund 202:

- Gas and Weight Tax, 000-448.000, in both funds comes from the State on a two-month lag.
- Trunkline Maintenance, 000-551.00, comes from the State for maintenance of US2 and M-94.
- The Trunkline, Dept. 201, expense budget comes from the State.
- Construction, Dept. 451, will include Chippewa Avenue.
- Winter Maintenance, Dept. 478, remains the biggest expense in each fund.
- On a side note, Nick tells me that all the new street signs are up and in place. We purchased \$3,331 worth and will try and get more in this coming fiscal year.

**Moved by Councilmember Shiner, seconded by Councilmember Rohde**

**APPROVE the proposed Major fund budget for FY 2020 as presented.**

Discussion.

**Yes – Councilmembers Shiner, Rohde, Broullire, Walker, Perilloux**  
**No – None**

Local Fund 203:

- Gas and Weight Tax, 000-448.000, in both funds comes from the State on a two-month lag.
- Trunkline Maintenance, 000-551.00, comes from the State for maintenance of US2 and M-94.
- The Trunkline, Dept. 201, expense budget comes from the State.
- Construction, Dept. 451, will include Chippewa Avenue.
- Winter Maintenance, Dept. 478, remains the biggest expense in each fund.
- On a side note, Nick tells me that all the new street signs are up and in place. We purchased \$3,331 worth and will try and get more in this coming fiscal year.

**Moved by Councilmember Rohde, seconded by Councilmember Walker**

**APPROVE the proposed Local fund budget for FY 2020 as presented.**

Discussion.

**Yes – Councilmembers Rohde, Walker, Broullire, Shiner, Perilloux**  
**No – None**

Manistique Lakeshore Campground 415:

- The campground revenues and expenses are projected slightly above last years.
- Please note the Transfer to DDA, 000-999.994, of \$90,000.00.
- We are extremely pleased with the campground. We will continue to monitor it closely as the payment and transfer to DDA increases.

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**APPROVE the proposed Manistique Lakeshore Campground fund budget for FY 2020 as presented.**

Discussion.

**Yes – Councilmembers Walker, Shiner, Broullire, Rohde, Perilloux**  
**No – None**

Landfill 417:

- The landfill is maintained and paid for by the City with a tax levy. That levy will be done when the loan is paid off in 2022.
- We have had to use some of the fund balance each year for the past few years.

**Moved by Councilmember Walker, seconded by Councilmember Rohde**

**APPROVE the proposed Landfill fund budget for FY 2020 as presented.**

Discussion.

**Yes – Councilmembers Walker, Rohde, Broullire, Shiner, Perilloux**  
**No – None**

DDA 494:

- DDA's budget is preliminary for Council review.
- It has not yet gone to the DDA Finance committee.

**Moved by Councilmember Shiner, seconded by Councilmember Walker**

**APPROVE the proposed DDA fund budget for FY 2020 pending the DDA's approval as presented.**

Discussion.

**Yes – Councilmembers Shiner, Walker, Broullire, Rohde, Perilloux**  
**No – None**

Ambulance 505:

- We have projected the Ambulance Fund to stay on track with last year.
- Runs are anticipated the same as last year.
- Expenses will run accordingly with the runs.

**Moved by Councilmember Shiner, seconded by Councilmember Rohde**

**APPROVE the proposed Ambulance fund budget for FY 2020 as presented.**

Discussion.

**Yes – Councilmembers Shiner, Rohde, Broullire, Walker, Perilloux**  
**No – None**

Recreation 508:

- Revenues are anticipated a little higher than last year.
- Expenses are anticipated about the same.
- Little Bear had the compressor issue this year with the replacement running close to \$10,000.
- The last couple of years we have had high maintenance and equipment repair and replacement costs.

**Moved by Councilmember Shiner, seconded by Councilmember Rohde**

**APPROVE the proposed Recreation fund budget for FY 2020 as presented.**

Discussion.

**Yes – Councilmembers Shiner, Rohde, Broullire, Perilloux**  
**No – None**  
**Abstain- Walker**

Sewer 590:

Superintendent Corey Barr was here to discuss these budget lines.

- CSO Phase 1 construction will start this year. All we have left for that is bid opening and closing with RD.
- RD was able to capture other grant money from other places that didn't utilize it and we are able to go ahead with CSO Phase 2.
- Rate increase would be to cover the next phase of our CSO Project. Sewer raise would be \$.77

per 1000 gallons, and \$1.82 on the residential base rate with an average water bill increase of \$3.51.

- Debt interest 2020 USDA – projected interest payment. This is covered by rate increase.
- Debt principal 2020 USDA- projected principal payment. This is covered by rate increase.
- Because of the new Lead & Copper issue, we had to put more money into DPW salaries to system and DPW fringe reimbursement.

**Moved by Councilmember Shiner, seconded by Councilmember Walker**

**APPROVE the proposed Sewer fund budget for FY 2020 and the Wastewater Rate schedule summary as presented.**

Discussion.

**Yes – Councilmembers Shiner, Walker, Rohde, Broullire, Perilloux**  
**No – None**

Water 591:

- Rate increase would be to cover the next phase of our CSO Project. Water raise would be \$.21 per 1000 gallons, and \$.63 on the residential base rate with an average water bill increase of \$1.09.
- Debt interest 2020 USDA- projected interest payment. This is covered by rate increase.
- Debt principal 2020 USDA – projected principal payment. This is covered by rate increase.

**Moved by Councilmember Walker, seconded by Councilmember Shiner**

**APPROVE to table the proposed Water fund budget for FY 2020 and the Water Rate schedule summary till the next meeting.**

Discussion.

**Yes – Councilmembers Walker, Shiner, Broullire, Rohde, Perilloux**  
**No – None**

7. Engagement Letter from Miller Canfield.

Manager Aldrich Memo. Please find attached a proposed letter of engagement from Miller Canfield to assist the City with two FOIA (Freedom of Information) requests recently received. It is my understanding that each councilperson has already received a copy of the FOIA requests.

Miller canfield is currently assisting Gladstone with similar FOIA requests. Steve Mann from Miller Canfield has been guiding us on both requests and says that the importance in having adequate assistance cannot be emphasized enough.

**Moved by Councilmember Rohde, seconded by Councilmember Shiner**

**Approve to approve the engagement letter from Miller- Canfield as presented.**

Discussion.

**Yes – Councilmembers Rohde, Shiner, Broullire, Walker, Perilloux**  
**No – None**

8. Citizen Comments.

Bonnie Garvin, Lake Rd. – Discussed concerns regarding how water/sewer bills are affecting our community.

Cheryl Faltum, Gero Ave. – Discussed concerns regarding an ad that was placed in the advisor.

C. Reports and Communications.

Mayor Perilloux

- There is a FOIA training in Marquette on Monday, May 20 in Marquette if Council would like to attend.

- There is an MML training on June 6 & 7 in Escanaba if Council would like to attend.

Councilperson Walker

- May 18 All Vets will be putting flags on the graves, which I would like to thank the City of Manistique for paying for half the cost of these flags.
- Marketing meeting on Tuesday May 14 with Councilperson Rohde, and STC Director Alan Barr.
- Welcome new Councilmember Broullire.

Mayor Pro-Tem Shiner

- Had two budget meetings with the mayor and Manager Aldrich, and they were very helpful.
- Attended the STC achievers and believers dinner, which had a wonderful turnout. Schoolcraft Memorial Hospital were the believers, Limestone Federal were the achievers, and Ashley Winkel received the firecracker award.

Councilperson Rohde

- Also attended the STC dinner, and it was a wonderful event.

Manager Aldrich

- Brian Kovar assures that his business will be open this year.
- Clerks opening, job is posted, and we have received applications. Can the Mayor and Mayor Pro-Tem set up some interviews?
- Nicole Johnson would like to attend the next meeting to submit a special events application to put on a yoga class at the campground pavilion.

Superintendent Barr

- There has been indication to the City and Coleman Engineering that we can no longer put any money into the West Break wall. It will now be a replacement line item and not a repair line item.

**Moved by Councilmember Perilloux, seconded by Councilmember Shiner**

**APPROVE the members of the finance committee with Paul Walker as an alternate, Cathy Rohde as the second alternate to do the interviews for the Clerks Position as presented.**

Discussion.

**Yes – Councilmembers Perilloux, Shiner, Broullire, Rohde, Walker**  
**No – None**

The regular meeting of the Manistique City Council adjourned at 8:40 p.m.

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Michael Perilloux, Mayor

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Janell L. Irie, City Clerk