

December 18, 2017

A regular meeting of the Manistique City Council was held on Monday, December 18, 2017, at 7:00 p.m. Present were Councilmembers Shiner, Hollister, Walker, Hill, and Jeffcott. Also present were City Manager Aldrich and City Attorney Plackowski.

A.

1.) Minutes.

December 11, 2017

Moved by Councilmember Hill, seconded by Councilmember Shiner

APPROVE the minutes of the December 11, 2017 meeting as presented.

Yes – Councilmembers Hill, Shiner, Hollister, Walker, Jeffcott

No – None

B. New Business.

1. Citizen Comments Regarding Agenda Items Only.

There were no citizen comments.

2. Clerk Position

Manager Aldrich Memo. Our City Clerk has taken another job and we have been interviewing for the open position. The interview committee has met several potential applicants over the past week and has a recommendation for Council approval.

Moved by Councilmember Hill, seconded by Councilmember Walker

Approve to elevate Janell Irie to the position of City Clerk.

Yes – Councilmembers Hill, Walker, Shiner, Hollister, Jeffcott

No – None

3. Meeting Dates for 2018

Manager Aldrich Memo. Please find attached the meeting dates for our meetings in 2018. Please note that some of the meetings have been changed from Monday to the following Tuesday because of the Holidays. She also noted that one meeting is changed to a Wednesday due to Christmas.

The regular City Council meeting schedule for 2018 is as follows:

Monday, January 8, 2018	Monday, July 9, 2018
Monday, January 22, 2018	Monday, July 23, 2018
Monday, February 12, 2018	Monday, August 13, 2018
Monday, February 26, 2018	Monday, August 27, 2018
Monday, March 12, 2018	Monday, September 10, 2018
Monday, March 26, 2018	Monday, September 24, 2018
Monday, April 9, 2018	Tuesday, October 9, 2018
Monday, April 23, 2018	Monday, October 22, 2018
Monday, May 14, 2018	Monday, November 12, 2018
Tuesday, May 29, 2018	Monday, November 26, 2018
Monday, June 11, 2018	Monday, December 10, 2018
Monday, June 25, 2018	Wednesday, December 26, 2018

The second meeting in May will be on Tuesday due to Memorial Day. The first meeting in October is on a Tuesday due to Columbus Day. Also, the second meeting in December is on a Wednesday due to Christmas Day.

Moved by Councilmember Walker, seconded by Councilmember Hollister

APPROVE the 2018 meeting dates for the Manistique City Council as presented.

Yes – Councilmembers Walker, Hollister, Shiner, Hill, Jeffcott

No – None

4. Board Appointments

a.) Planning Commission

Mayor Jeffcott. Without objection I will appoint Liz Hill to the Planning and Zoning Commission. No objections were heard.

b.) Zoning Appeals

Mayor Jeffcott. Without objection I will appoint Michelle Earle to the Zoning Board of Appeals. No objections were heard.

c.) Recreation Board

Mayor Jeffcott. Without objection I will appoint Mike Powers, Paul Walker, and Dave Ozanich for the regular Recreation Board seats. Also, appoint Allan Ott as an alternate. No objections were heard.

d.) Housing Commission

Mayor Jeffcott. Without objection I will appoint Liz Hill to the Housing Commission Board. No objections were heard.

e.) DDA Board

Manager Aldrich recommended Dick Ketcik and Bill Hoholik to serve on the Downtown Development Authority with the Council's approval.

Moved by Councilmember Hill, seconded by Councilmember Walker

APPROVE to appoint Dick Ketcik and Bill Hoholik to serve on the Downtown Development Authority for another term.

Yes – Councilmembers Hill, Walker, Shiner, Hollister, Jeffcott

No – None

5. Public Hearing – Public Safety USDA Grant Request for New Patrol Vehicle.

Mayor Jeffcott opened the public hearing for the Public Safety Grant Request at 7:05pm.

Mayor Jeffcott closed the public hearing for the Public Safety Grant Request at 7:06pm.

No comments were brought forth from the public.

Public Safety Director Kenneth C. Golat submitted a letter to council stating the Manistique Public Safety Department has applied for a United States Department of Agriculture Rural Development Grant in the amount of \$19,000.00 for the purchase of a new patrol vehicle. The total amount of the expenditure for this project is \$34,744.00 with the City's match being \$15,744.00. With this funding assistance, we are seeking to purchase a 2018 Ford Police Taurus Sedan, all wheel drive, patrol vehicle.

This grant is being sought to replace either the Department's model year 2009 Ford Crown Victoria four door sedan which now has 140,926 miles on it (46-5). This vehicle has served us well but it is time to

replace the unit due to its age, rusted condition, and the increasing repair costs to maintain the unit. Specifically, this vehicle has a motor head exhaust leak which will cost over \$3,000.00 to repair and the exhaust fumes are entering the passenger compartment exposing the officers to noxious fumes. We are seeking to replace this vehicle with an all wheel drive Police Ford Taurus Sedan.

Due to budget constraints, it has been determined that the only feasible way to purchase the new vehicle would be with USDA grant assistance. It is my intention to match this grant with loan assistance from a local financial institution to supply the city match of \$15,744.00. It is a requirement of the USDA grant program that the City hold a public hearing on this grant request. Therefore, I have given public notification and have placed this item on the agenda for the regular Manistique City Council meeting scheduled for December 18, 2017 at 7:00PM.

Discussion.

Moved by Councilmember Hollister, seconded by Councilmember Walker

APPROVE the Rural Development Grant request for the purchase of a new patrol vehicle with the City match \$15,744.00 as presented.

Yes – Councilmembers Hollister, Walker, Shiner, Hill, Jeffcott

No – None

6. Engineering Agreement on 2018-2020 CSO Project

Manager Aldrich Memo. Please find attached the draft engineering agreements for the 2018-2020 CSO Project just funded by USDA RD (Rural Development). These agreements have gone on to our City Attorney for review and will also be reviewed and authorized by Rural Development.

These agreements will also be reviewed by Miller Canfield, the City Bonding Attorney. We can discuss any concerns you might have at the meeting. Please don't hesitate to call me with information you might need prior to the meeting.

Discussion.

Moved by Councilmember Hill, seconded by Councilmember Hollister

APPROVE the agreement for the CSO Closure Water Main Utility Project between the City and the Engineers for professional services and authorize the mayor to sign the agreement as presented.

Yes-Councilmembers Hill, Hollister, Shiner, Walker, Jeffcott

No- None

Moved by Councilmember Hollister, seconded by Councilmember Hill

APPROVE the agreement for the CSO Closure Sewer Utility Project between the City and the Engineers for professional services and authorize the mayor to sign the agreement as presented.

Yes-Councilmembers Hollister, Hill, Shiner, Walker, Jeffcott

No- None

7. Legal Services Agreement with City Attorney

Manager Aldrich Memo. Please find attached the Rural Development required Legal Services Agreement with the City Attorney concerning the CSO Closure Project. Rural Development requires that this agreement be in place for the project to move forward. This is the typical form that they use. You will find one for Water and one for Sewer. These agreements will go on to Rural Development for their review.

Discussion.

Moved by Councilmember Hill, seconded by Councilmember Shiner

APPROVE the legal services agreement with City Attorney for the Municipal Water Distribution system of the CSO Closure Project as presented.

**Yes-Councilmembers Hill, Shiner, Hollister, Walker, Jeffcott
No- None**

Moved by Councilmember Hollister, seconded by Councilmember Walker

APPROVE the legal services agreement with City Attorney for the Municipal Sewer Collection system of the CSO Closure Project as presented.

**Yes-Councilmembers Hollister, Walker, Shiner, Hill, Jeffcott
No- None**

8. Citizen Comments

There were no citizen comments.

C. Reports and Communications

Manager Aldrich: Would like to wish everyone a Merry Christmas and thank Mayor Jeffcott, Water-Wastewater Superintendant Corey Barr, and Clerk Janell Irie for attending the rural development meeting on such a short notice.

Councilperson Walker: Wished everyone a Merry Christmas and Happy New Year.

Councilperson Hill: It's been an incredible honor to serve on the City Council and as the mayor pro-tem. Also, offered advice to the new City Councilmembers.

Mayor Jeffcott: It has been an interesting 12 years, Thank you!

Councilperson Hollister: It has been an honor, Thank you!

Councilperson Shiner: Wished everyone a Happy Holiday and so far has enjoyed her job being on Council. Also stated she will take Councilperson Hills' advice.

Manager Aldrich and Clerk Irie presented Mayor Jeffcott and Councilpersons Hill & Hollister with a gift basket thanking them for their years of service.

The regular meeting of the Manistique City Council adjourned at 7:25 p.m.

Janet Jeffcott, Mayor

Janell L. Irie, City Clerk