

November 13, 2018

A regular meeting of the Manistique City Council was held on Tuesday, November 13 2018, at 7:00 p.m. Present were Councilmembers Perilloux, Walker, Hollister, and Rohde. Also present was City Manager Aldrich and City Attorney Plackowski. Absent was Councilmember Shiner.

Moved by Councilmember Walker, seconded by Councilmember Hollister

APPROVE to excuse Kimberly Shiner from tonight's meeting.

Discussion.

Yes – Councilmembers Walker, Hollister, Rohde, Perilloux

No – None

Absent- Shiner

A. Minutes.

October 22, 2018

Moved by Councilmember Hollister, seconded by Councilmember Rohde

APPROVE the minutes of the October 22, 2018 regular council meeting as presented.

Discussion.

Yes – Councilmembers Hollister, Rohde, Walker, Perilloux

No – None

Absent- Shiner

Mayor Perilloux announced we will have an agenda change. We are going to take out item B2, recognition of water employee and move it to the next meeting, and add a special event request in B1 and Citizen Comments Regarding Agenda Items Only to B2.

B. New Business.

1. Special Event Request.

Ken Golat spoke on behalf of the request. Ashley Winkel with the Manistique Merchants has requested to have a ladies night on November 15, 2018. The event will take place in Downtown Manistique from 4pm to 7pm. The Merchants have requested to close off South Cedar St. from the old Renze Ford building to Wheaty's Pub so the participants of the event can walk the streets freely.

Moved by Councilmember Rohde, seconded by Councilmember Walker

APPROVE the special event permit application and to close the street from 4pm to 7pm for the Manistique Merchants Ladies Night on November 15, 2018 as presented.

Discussion.

Yes – Councilmembers Rohde, Walker, Hollister, Perilloux

No – None

Absent- Shiner

2. Citizen Comments Regarding Agenda Items Only.

There were no citizen comments.

3. Request for Little Library.

Manager Aldrich Memo. Please find attached an email from Sherry Krause. Sherry will be here in behalf of the Women's Club and would like to talk to Council about the placement of a couple of Little Libraries at locations within the City.

Sherry will bring the information and describe the structures at our meeting. They would ideally like to get the structures placed before the ground freezes.

Sherry Krause- Blue Mystique currently has one. The Women's Club is requesting to place another little library at the Historic Water Tower next to the sidewalk leading into the tower and near the City sidewalk as well. The size of the free library is about two and a half feet tall with two shelves and a foot and a half across. Next Spring the Women's Club would like to place one Downtown Manistique in Triangle Park. The little library will be licensed and waterproof.

Moved by Councilmember Walker, seconded by Councilmember Rohde

APPROVE to allow the Women's Club to place a little library at the Historic Water Tower and other various places around the City with Public Safety approval as presented.

Discussion.

Yes – Councilmembers Walker, Rohde, Hollister, Perilloux

No – None

Absent- Shiner

4. Plaque in Five Points Park.

Manager Aldrich memo. Please find attached a request from Sandy Houghton on behalf of the Manistique Class of 1976. Sandy and a few of her classmates will be at the meeting to discuss their request for placement of a class plaque with Council.

Sandy Houghton- the Manistique Class of 1976, would like to request permission to install or have installed an 18 x 24 outdoor perpetual plaque honoring our departed classmates. There are 8 classmates that would be added immediately. The plaque would be green with gold plates and the lettering would be in black. They would like to place the plaque in Five Points Park in front of the high school.

Moved by Councilmember Walker, seconded by Councilmember Rohde

APPROVE to allow the class of 1976 to place the plaque at Five Points Park as presented.

Discussion.

Yes – Councilmembers Walker, Rohde, Hollister, Perilloux

No – None

Absent- Shiner

5. CSO (Combined Sewer Overflow) Project Phase II.

Manager Aldrich memo. Please find attached the required NOI (Notice of Intent) prepared by our bonding attorneys, Miller Canfield, as the City moves forward with Phase II of the CSO (Combined Sewer Overflow) project. The 45-day RTR (Right to Referendum) notices will go to the paper for the public notification.

Each project has its own resolution attached:

Wastewater and Sewage Improvements in the amount of

- \$4,896,000 Grant and up to \$2,000,000 RD (Rural Development) loan

Water Improvements in the amount of

- \$1,912,000 Grant and up to \$900,000 in RD (Rural Development) loan

This is one of many steps in acquiring RD (Rural Development) grants and low interest loans to get us closer to our CSO requirement.

Moved by Councilmember Rohde, seconded by Councilmember Walker

APPROVE to run the ad in the paper for the notice of intent as presented.

Discussion.

Yes – Councilmembers Rohde, Walker, Hollister, Perilloux
No – None
Absent- Shiner

6. Bond Counsel Engagement Letter for Water CSO RD

Manager Aldrich Memo. Please find attached the engagement letter for bond counsel services with Miller Canfield on the water project. This engagement letter is required by RD (Rural Development) as a part of the project. The letter from Miller canfield explains the process and their role in that process. Miller Canfield has estimated that the fee will be \$24,500.

We will return a copy of the engagement letter to RD as required.

Moved by Councilmember Hollister, seconded by Councilmember Walker

APPROVE to accept the bond engagement letter for the CSO Water Project as presented.

Discussion.

Yes – Councilmembers Hollister, Walker, Rohde, Perilloux
No – None
Absent- Shiner

7. Bond Counsel Engagement Letter for Sewer CSO RD

Manager Aldrich Memo. Please find attached the engagement letter for bond counsel services with Miller Canfield on the Sewer project. This engagement letter is required by RD (Rural Development) as a part of the project. The letter from Miller canfield explains the process and their role in that process. Miller Canfield has estimated that the fee will be \$24,500.

We will return a copy of the engagement letter to RD as required.

Moved by Councilmember Perilloux, seconded by Councilmember Rohde

APPROVE to accept the bond engagement letter for the CSO Sewer Project as presented.

Discussion.

Yes – Councilmembers Perilloux, Rohde, Walker, Hollister
No – None
Absent- Shiner

8. Legal Services Agreement Phase II (Water).

Manager Aldrich Memo. Rural Development requires that the City have a legal services agreement in place with the city attorney to provide all legal services required by RD with our upcoming project. This includes RD meetings and advising the City throughout the whole process.

The amount that our city attorney had advocated it cost would not exceed \$2,000.

Please find the agreement attached. We would need to return a copy to RD when completed.

Moved by Councilmember Perilloux, seconded by Councilmember Rohde

APPROVE the Legal Services Agreement up to \$2,000 with the city attorney for the CSO Phase II Water Project as presented.

Discussion.

Yes – Councilmembers Perilloux, Rohde, Walker, Hollister

No – None

Absent- Shiner

9. Legal Services Agreement Phase II (Sewer).

Manager Aldrich Memo. Rural Development requires that the City have a legal services agreement in place with the city attorney to provide all legal services required by RD with our upcoming project. This includes RD meetings and advising the City throughout the whole process.

The amount that our city attorney had advocated its cost would not exceed \$2,000.

Please find the agreement attached. We would need to return a copy to RD when completed.

Moved by Councilmember Hollister, seconded by Councilmember Rohde

APPROVE the Legal Services Agreement up to \$2,000 with the city attorney for the CSO Phase II Sewer Project as presented.

Discussion.

Yes – Councilmembers Hollister, Rohde, Walker, Perilloux

No – None

Absent- Shiner

10. Engineering Agreements Phase II CSO.

Manager Aldrich memo. Please find attached the engineering agreements that are required between the City and Coleman Engineering for the work they are and will continue to provide on the CSO Project.

These are documents required for the project to continue. We will send this agreement along with all of the others on to RD for their approval and file. The engineering estimates with this agreement are \$398,600 and \$587,700 with Additional Services estimated at \$102,800. You will also find Basic Responsibilities of \$155,000 that are the Owner's Responsibilities in these contracts.

Moved by Councilmember Perilloux, seconded by Councilmember Walker

APPROVE the Engineering Agreement with Coleman Engineering for the CSO Closure Water Main Utility Project – Phase II as presented.

Discussion.

Yes – Councilmembers Perilloux, Walker, Rohde, Hollister

No – None

Absent- Shiner

Moved by Councilmember Perilloux, seconded by Councilmember Rohde

APPROVE the Engineering Agreement with Coleman Engineering for the CSO Closure Sewer Utility Project – Phase II as presented.

Discussion.

Yes – Councilmembers Perilloux, Rohde, Walker, Hollister

No – None

Absent- Shiner

11. Engineering Proposal for Chippewa Rural Task Force.

Manager Aldrich Memo. The City of Manistique belongs to a local Rural Task Force made up of the City of Manistique, Schoolcraft County Transit, and Schoolcraft County Road Commission. The City of Manistique recently acquired Rural Task Force dollars to pave Chippewa Ave. The amount received was a total of \$400,000. We will be paving one-half of it in 2019 and the other half of it in 2020.

We appreciate the cooperation of both the Road Commission and Public Transit for allowing us access to these dollars. Without their cooperation, we would not be able to accomplish this task.

Coleman Engineering has submitted a work order to provide the engineering and oversight to accomplish this work. The amount they are proposing to do this job is \$44,000. We would like Council approval so they can move forward and get this job ready for bidding.

Moved by Councilmember Perilloux, seconded by Councilmember Walker

APPROVE the engineering work order for the Chippewa Rural Task Force project as presented.

Discussion.

Yes – Councilmembers Perilloux, Walker, Hollister, Rohde

No – None

Absent- Shiner

12. Coleman Request for Transfer to Pay Engineering on CSO Project.

Manager Aldrich Memo. Coleman Engineering has been working on the engineering for the CSO work for over a year. They prepared our applications, attended all RD (Rural Development) meetings, and will continue to engineer and oversee the entire project.

Please find the email from Kevin Trevillian, our engineer, requesting that the City pay them a portion of the fees due to them. What we would do is pay them from our regular funds and replace them when we close with RD (Rural Development).

The amount they are requesting is \$120,000.

Moved by Councilmember Perilloux, seconded by Councilmember Hollister

APPROVE to pay Coleman Engineering \$120,000 from the sewer fund as presented.

Discussion.

Yes – Councilmembers Perilloux, Hollister, Walker, Rohde

No – None

Absent- Shiner

13. Special Event – Christmas Parade.

Manager Aldrich Memo. Please find attached the Special Events Request for the Christmas parade. The parade begins at the intersection of Mackinac and Deer and ends at Triangle Park. The City will provide hot chocolate and popcorn balls at Triangle Park, and the Women's Club has offered to serve them. We have already received calls on the parade. Larry from our Rec Department has contacted the papers to get it advertised. The parade has traditionally been the Friday after Thanksgiving with line up at 6 p.m. and the parade at 6:30 p.m.

Moved by Councilmember Hollister, seconded by Councilmember Rohde

APPROVE the special event request for the 2018 Christmas Parade as presented.

Discussion.

Yes – Councilmembers Hollister, Rohde, Walker, Perilloux

No – None

Absent- Shiner

14. Citizen Comments.

There were no citizen comments.

C. Reports and Communications.

Director Golat: There is information in your packet about the legalization of marijuana.

Councilmember Rohde: Downtown looks really nice.

Mayor Perilloux:

- Thank you to Sheila for having me attend the Capital Improvement workshop in St. Ignace.

Superintendent Barr:

- Water main failure losing 3200 gallons a minute, which is faster than we can make the water. We had to do a water distribution shutdown of the Water Tower. The pipe will be sent in for an analysis as to what caused the failure.

The regular meeting of the Manistique City Council adjourned at 8:00 p.m.

Michael Perilloux, Mayor

Janell L. Irie, City Clerk